


APPENDIX-Z

Revised Program Structure

GANPAT UNIVERSITY																				
FACULTY OF COMPUTER APPLICATIONS																				
TEACHING AND EXAMINATION SCHEME																				
Programme	MCA Programme					Branch/Spec.	Computer APPLICATIONS													
Semester	I																			
Effective from Academic Year		2019-20		Effective for the batch Admitted in										June 2019						
Subject Code	Subject Name	Teaching scheme												Examination scheme (Marks)						
		Credit						Hours (per week)						Theory			Practical			
		Lecture(DT)			Practical(Lab.)			Lecture(DT)			Practical(Lab.)			CE	SEE	Total	CE	SEE	Total	
		L	TU	Total	P	TW	Total	L	TU	Total	P	TW	Total							
P11A1ADP	Algorithm Development & Introduction to Programming	3	0	3	2	0	2	3	0	3	4	0	4	40	60	100	20	30	50	
P11A3IDD	Introduction to Data Analysis & Data Management	3	0	3	1	0	1	3	0	3	2	0	2	40	60	100	20	30	50	

P11A4IIT	Introduction to Information Technology and System Maintenance	3	0	3	-	-	-	3	0	3	-	-	-	40	60	100	-	-	-
P11A5FOS	Fundamentals of Operating System	3	0	3	2	0	2	3	0	3	4	0	4	40	60	100	20	30	50
P11B6CS1	Communication Skill-I	2	0	2	1	0	1	2	0	2	2	0	2	40	60	100	20	30	50
Total		14	0	14	6	0	6	14	0	14	12	0	12	200	300	500	80	120	200

Revised Syllabus

		<h1>GANPAT UNIVERSITY</h1>							
<h2>FACULTY OF COMPUTER APPLICATIONS</h2>									
Programme	Master of Computer Applications				Branch/Spec.	Master of Computer Applications			
Semester	I				Version	1.0.0.1			
Effective from Academic Year		2019-20			Effective for the batch Admitted in			June 2019	
Subject Code	P11B6CS1		Subject Name		Communication Skill-I				
Teaching scheme					Examination scheme (Marks)				
(Per week)	Lecture (DT)		Practical (Lab.)		Total		CE	SEE	Total
	L	TU	P	TW					
Credit	2	-	1	-	3	Theory	40	60	100
Hours	2	-	2	-	4	Practical	20	30	50
Objective:									
To learn the fundamentals of Communication skills									
Pre-requisites:									
Basic knowledge of English Grammar.									
Learning Outcome:									
Main objective of this subject is to improve the knowledge and speaking skill in English.									
Content:									
Unit									Hrs
SECTION – I									
1	Basic Communication Theory Definition, Principles, Process, Functions, and Forms of communication (Formal – Informal, Verbal – Non-verbal, Electronic and Visual), Language as a tool of Communication, Barriers to communication with remedies.								12
2	Functional Grammar and Vocabulary Articles, Verb forms, Conjunctions, Collocations, synonyms, antonyms, prefix, suffix, one word substitutions, Sentence Construction, Phrasal verbs. Listening Skill Definition and process of listening, Rudiments of effective listening, Modes of listening, Barriers to listening, Tips for effective listening, Traits of a good listening.								13

SECTION – II		
3	Reading Skill Definition, Purposes & types of reading, KWL method of reading, Techniques for effective reading comprehension	5
4	Listening exercises Listening to audio and answering (monologues, dialogues and polylogues), Listening and writing (integrated skill). Listening comprehension practice using audio-visuals (IELTS Listening) Listening to Announcements- (railway/ bus stations/ airport /sports announcement/ commentaries etc.)	10
5	Reading Exercises Reading comprehension practice through simple to advanced passages.	5
Practical Content:		
PRACTICE FOR LISTENING, SPEAKING, READING AND WRITING MODULE		
Reference Books:		
1	Communication Skills by Sanjay Kumar and Push Lata (Oxford Higher Education)	
2	Cambridge IELTS 1-10, Cambridge University Press	
3	A Communicative Grammar of English by Geoffery Leech and Fan Svartvik (Pearson Longman)	
4	Online resources: You Tube - Daily Video Vocabulary, Vocab 24, TED Lectures, Inspirational speeches/addresses of success people, parliamentary speeches, interviews, various internet channels devoted to learning and improving communication in English	
Question Paper Scheme:		
	University Examination Duration: 3 Hours Note for Examiner: - (I) Questions 1 and 4 are compulsory with no options. (II) Internal options should be given in questions 2, 3, 5 and 6. SECTION - I Q.1 –8 Marks Q.2 –11 Marks Q.3 –11 Marks SECTION - II Q.4 –8 Marks Q.5 –11 Marks Q.6 –11 Marks	